Reservation Checklist

JUST A REMINDER:

SEND IN AS SOON	AS POSSIBLE TO RESERVE CAMP DATE:
	Group Reservation Request Form- this reserves camp grounds for group
	Deposit Check - this reserves camp grounds for group (\$10 per estimated guests attending, make checks payable Camp Holy Wild)
	Acceptance of Policies Form- this reserves camp grounds for group. Read Camp Policies (3 pages) completely before signing
Yo	ou can also complete all three items online at holywild.net/reservations
TURN IN AT LEAST	Γ 2 WEEKS PRIOR TO ARRIVAL:
	Certificate of Insurance- this names Camp Holy Wild as additional conditional insurance only
	Facility & Equipment Request Form
	Detailed Schedule of Planned Activities
PREPARE TO BE TO	URNED IN TO CAMP REPRESENTATIVE UPON ARRIVAL:
	Guest Registration Form- 1 copy per camper and staff in attendance
	Tower Consent Form- 1 copy per camper and staff who will be participating
	Schedule of Updated Planned Activities (if applicable)
	Signed check with remaining balance owed (make checks payable to Camp Holy Wild)
	DAMAGE DEPOSIT CHECK- \$350.00 Fully Refundable Check (make checks payable to Camp Holy Wild)

Group Reservation Request Form

Also available online at holywild.net/reservations

		FOR OFFICE USE ONLY:	
Has the group	been here before?	New Group	Return Group
Date of Inqu	iry:	Quote Only	Pending
Group Name:			
Street Address: _			
City:		State:	Zip:
Contact Person: _			Phone:
Contact Person E-	mail:		
Estimated # of Gu	ests:	Approximate Age of Group:	
Arrival Date:	Time:	Departure Date:	: Time:
Will your group be using the Tower?		Zipline	Giant Screamer Swing
Please indi		below which nights the group will st king the space that corresponds to t	•
DATE		CHECK ALL THAT APP	PLY
Monday	Lodging	Breakfast	Lunch Dinner
Tuesday	Lodging	Breakfast	Lunch Dinner
Wednesday	Lodging	Breakfast	Lunch Dinner
Thursday	Lodging		Lunch Dinner
Friday	Lodging	Breakfast	Lunch Dinner
Saturday	Lodging	Breakfast	Lunch Dinner
Sunday	Lodging	Breakfast	Lunch Dinner
Special Comments	s:		
		FOR OFFICE USE ONLY:	
Price Quoted:	Nights		Swing
Trice Quoteu.	Meals		Swing Initial

Camp Policies

Most guests do not need rules and regulation. We believe that problems occur from thoughtlessness and ignorance rather than malicious intent. Our guidelines are reasonable and the policies are designed to protect all guests and to preserve our facilities. The goal of Camp Holy Wild is to help our guests enjoy their visit rather than to enforce rules and regulations. We require camp directors, group leaders, and/or sponsors to see that these few simple guidelines are followed.

GENERAL INFORMATION

- Camp directors, group leaders, and/or sponsors must provide the camp with a schedule for their planned activities two weeks prior to arrival
- All groups must notify the camp office upon arrival and provide the following:
 - A Guest Registration Form from every person in attendance Names of those in your group designated as director, assistant director, and nurse/first aid person
 - An updated schedule (if applicable) of your planned activities or programming A check/cash for the estimated cost of your camp less any reservation deposit (Sorry, no refunds will be given for missed meals or early departures)
 - A separate check/cash for damage deposit of \$350.00 Certificate of Insurance naming Camp Holy Wild as additionally insured
- There must be at least a 1:10 ratio for those staying in the same assigned room or facility, one (1) mature adult supervisor for each ten (10) campers
- Each camp should have a designated person in charge of first aid and camper medication, Camp Holy
 Wild does not provide these services. In case of an accident or medical emergency 9-1-1 will be called
- Vehicles must observe a ten (10) mph speed limit. Once vehicles enter camp property, they may not be
 used except for loading and unloading. If specific circumstances arise where a vehicle is required,
 please notify a camp administrator (THIS IS STRICTLY ENFORCED)
- Smoking is not permitted in any building

pg. 2 camp policies

☐ Fireworks and firearms are strictly forbidden

- Shaving cream, water balloons, and water gun fights are not permitted in or near any buildings

 Pets are not allowed
- Campfires are prepared by Camp Holy Wild staff only unless otherwise discussed with camp administrators
- Guests are permitted only in those buildings assigned to their group
- Each group is expected to leave the facility as they find it—neat and clean. All garbage should be in garbage bags and be sure all toilets are flushed
- All groups and their guests are responsible for any damage and abuse of the property
- Please help us conserve energy by turning off lights and water when not in use. **Only camp staff** should set or change thermostats for heating and air conditioning
- Any illness or injury should be reported immediately to a camp staff

☐ Alcohol and non-prescription drugs are strictly forbidden

- The Camp Administrators reserve the right to eject from the camp grounds any person or persons believed to be endangering the safety or other guests, or unduly causing distractions that interfere with the enjoyment of the other guests
- Please try to observe the 12:00 midnight curfew

BUILDINGS AND GROUNDS

- Furniture and equipment should not be moved from any building without permission from the camp administrators
- All bunks are twin sized. No linens are furnished. Each person should bring linens, towels, soap, and other personal items
- Again, there should be no open food or eating in any part of the cabin. All eating of food should be either in the cafeteria or outside.
- There is NO COOKING ALLOWED in any of the cabins, including cabins that have kitchens

RESERVATIONS

- Dates for camps, retreats, and day use must be arranged by phone or e-mail prior to sending a request form
- "Group Reservation Request Form", "Acceptance of Policies Form", and deposit checks must be received within ten (10) working days after reserving date to ensure reservation of dates requested
- A deposit for the designated amount is due from all groups and will be applied to payment of camp fees.

 Cancellation notification must be made fourteen (14) days prior to camp arrival to receive refund □ For groups booking during June-August, half of the required deposit is non-refundable.
- Payment of camp fees is due on arrival. Please make payment with one check for your entire group
- Exclusive use of the camp requires a commitment to pay for two-hundred (200) campers for camps and onehundred fifty (150) for retreats.
- There will be a minimum charge of forty (40) campers for any overnight groups (tent campers included)
- Confirmation of the actual number attending must be made within five (5) business days prior to your camps arrival or a change in numbers will be non-refundable

Our "Guest Registration Form" is required for each member of your group

CABIN USUAGE

- All cabin assignments are given by Camp Administration and based on numbers of total campers.
- Large Chapel is reserved for groups 100 or more and Small Chapel is reserved for groups 40-100.

FOOD SERVICE

- The meal schedule is as follows unless other arrangements have been made prior to arrival:
 - o Breakfast 8:00am
 - o Lunch 12:00pm
 - o Dinner 5:30 pm
- Friday evening dinner will be served no later than 6:30pm
- No group may bring food or refreshments to sell during their camp or retreat; however, camps are welcome to use the snack bar to store and give out snacks.
- Day visitors meals require advance notice
- **SPECIAL DIETS** o Individuals with special diet requirements mandated by a doctor will be provided for. Please advise us of these needs two weeks **BEFORE** arrival
 - Special Note: Outside of our salad bar, we do not provide alternative meals for personal diets and preferences.

RECREATION

- The Swimming Pool is available from May 1st-October 1st, weather permitting. The camp will provide lifeguards, and swimming is only permitted when they are on duty. All campers must obey lifeguards to maintain pool privileges. We will try to accommodate all groups in attendance. No swimming is allowed in fishing ponds or creek
- The maximum number of people inside the fenced pool area is forty (40)
- The American Red Cross requires a 1:20 ratio. One (1) lifeguard per twenty (20) swimmers in fenced pool area
- If your camp would like to provide a lifeguard of their own we must receive a copy of their lifeguard certification and driver's license prior to arrival
- For any recreation other than swimming, shoes will be required
- Two (2) multi-use fields are available for rec games. Bats, balls, and bases are available or you may bring your own
- Fishing is allowed from stocked ponds. Equipment is not provided by Camp Holy Wild. Catch and release only
- Bonfires and hayrides are available if requested at time of reservation
- The Zipline and the Giant Screamer Swing are available for your enjoyment at a small fee of \$5.00 per person per element. All facilitators are certified in securing you in the harness and overseeing your safety. All elements are offered between 8:30am-12:00pm

The goal of Camp Holy Wild is to provide a place for spiritual growth and development, for fellowship and recreation. Reservation requests from non-church groups will be considered on a case by case basis. Please contact the camp office if you have questions regarding your group. Thank you.

Acceptance of Policies Form

l,	have read and agree to all the Camp Policies of Camp Holy
Wild. I understand that these policies are	e to ensure the safety and enjoyment of all guests of
Camp Holy Wild and will not deviate from thes	se policies without the explicate permission of the staff of
Camp Holy Wild. All of the campers in my charg	ge are aware of these policies. I also understand that if any
of these policies are violated it may re	esult in the loss of privilege regarding this policy.
Signature:	Date:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/17/201

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

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				INSURE	RD:				
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	CENTRO-MADE COOK						PERSONAL & ADV INJURY	\$1,000	
				·			GENERAL AGGREGATE	\$2,000	2 Page 15
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+	ALL OWNED SCHEDULED						BODILY INJURY (Per accident	-	
x	W NON-OWNED						PROPERTY DAMAGE	s	
-	HIRED AUTOS X AUTOS						(Per accident)	s	
+	UMBRELLA LIAB X OCCUR		EASI-NEW TO		7/6/2010	7/6/2011	EACH OCCURRENCE	\$1,000	000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$1,000	
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	VORKERS COMPENSATION						WC STATU- OTH		
	AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE						TORY LIMITS ER	s	
C	OFFICER/MEMBER EXCLUDED? Mandatory in NH)	N/A					E.L. DISEASE - EA EMPLOYE	1	-
11	ves, describe under							-	
1	PESCRIPTION OF OPERATIONS below					 	E.L. DISEASE - POLICY LIMIT	3	
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ED.	DELCATE HOLDED			CANC	SELLATION				
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	Camp Holy Wild 22152 Baptist Encamp New Caney TX 77357	oment Rd		THE	EXPIRATIO	N DATE TH	DESCRIBED POLICIES BE OF EREOF, NOTICE WILL CY PROVISIONS.		

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AUTHORIZED REPRESENTATIVE

Facility & Equipment Request Form

If you need any of the following facilities or services, please indicate by writing the date and time in the space provided below. If you are unsure of the date and time, simply check the space and let us know the dates and times as soon as possible.

Assignments will be on a first come first serve basis.

	DATE:	TIME:
	DATE:	TIME:
	•	
registratio	n. For a small fee we also hav Tower"	ve "The
\$5.00	DATE:	TIME:
ζ	registratio	nd between 8:30am-Noon (Average 30 people an DATE:

Guest Registration Form

Personal Information

Name of Group:					
Name:	Age:	D.O.B:	Sex: M or F		
Home Address:					
City:		State:	Zip:		
Home Phone:	Cell Ph	none:			
	Health Record				
	(all blanks must be fille	ed in)			
Any known allergies?					
2. Allergic to any medications?					
3. Any physical disabilities or limita					
4. Any recent illness or injury?					
5. Date of last tetanus shot?					
6. Emergency Contact?					
7. Name of physician?					
8. Insurance Company? Case/Group #:					
9. Name of Insured?					
	Medical Release	<u>.</u>			
l,	as myself or a parent,	/guardian of			
release Camp Holy Wild, its agents,	and employees from any claim	ims or causes of action ar	rising from or		
connected with attendance at Camp	p Holy Wild, New Caney, Texa	as			
"except to the extent that they are	caused by the negligence of	Camp Holy Wild, its agen	its and employees."		
I further agree that Camp Holy Wild		•	such medical care		
as may be necessary in their judgme	ent during attendance at Can	np Holy Wild.			
Camper/Guardian Signature:		Da	te:		
	Media Release				
	(permission for photo/	video)			
I understand that as a participant at	Camp Holy Wild, I or my chi	ld may be photographed	or videotaped		
during normal activities and these p	photos/videos may be used in	n promotional materials i	ncluding but not		
limited to Camp Holy Wild's website	e, printed materials, and Face	ebook.			
Camper Signature:			Date:		
Guardian Signature:		[Date:		

Adult Tower Consent/Liability Form

Please read this form and sign it so that YOU may participate in zipline, giant screamer swing, and rockwall activities. Since many campers decide to sign up for this activity after arriving at camp, we ask that you fill out this form in advance to eliminate to need for signing paperwork after arrival.

I am aware and understand that participating in the zipline, giant screamer swing, and/or rock climbing activities involves a potential risk of physical injury, and I fully understand that the activities are physically demanding and potentially dangerous. I agree and hereby state that I am solely responsible for my participation and for my physical and emotional well-being. I am aware and understand that all of the activities are strictly voluntary, and after due consideration of my physical health, physical abilities, and medical condition, it is my own choice to participate in each activity to whatever degree I deem appropriate. I will willingly and knowingly accept liability for all risks of physical injury and/or emotional upset which may occur during or after participating in any aspect associated with such activities on behalf of myself, my heirs, family members, executors, and administrators and I hereby agree to hold Holy Wild Ministries, Inc., its employees, its instructors, facilitators, and agents harmless from any liability arising out of my participation in said activities.

Should Holy Wild Ministries, Inc. or anyone acting on its behalf be required to incur attorney's fees and costs to enforce this agreement, I agree to indemnify and hold Holy Wild Ministries, Inc. harmless for all such fees and costs.

I have had sufficient opportunity to read this entire document. I have read and understand it and I agree to be bound by its terms.

(Participant Signature)	 (Date)

YOU MAY REPRODUCE THIS FORM AS NECESSARY (ONE FOR EACH PARTICIPANT)

last updated 1/28/2014

Child Tower Consent/Liability Form

Please read this form and sign it so that your camper(s) may participate in the zipline, giant screamer swing, and rockwall activities. Since many campers decide to sign up for this activity after arriving at camp, please fill out this form before sending your child to camp to ensure that your camper(s) may participate.

I am aware and understand that participating in the zipline, giant screamer swing, and or rock climbing activities involves a potential risk of physical injury, and I fully understand that the activities are physically demanding and potentially dangerous. I agree and hereby state that I am solely responsible for my child(ren)'s participation and for my child(ren)'s physical and emotional wellbeing. I am aware and understand that all of the activities are strictly voluntary, and after due consideration of my child(ren)'s physical health, physical abilities, and medical condition, it is my own choice and that of my child(ren) to participate in each activity to whatever degree I deem appropriate. I willingly and knowingly accept liability for all risks of physical injury and/or emotional upset which may occur during or after participating in any aspect associated with such activities on behalf of my child(ren), myself, my heirs, family members, executors, and administrators and I hereby agree to hold Holy Wild Ministries, Inc., its employees, its instructors, facilitators, and agents harmless from any liability arising out of my child(ren)'s participation in said activities. "except to the extent that they are caused by the negligence of Camp Holy Wild, its agents and employees."

Should Holy Wild Ministries, Inc. or anyone acting on its behalf be required to incur attorney's fees and costs to enforce this agreement, I agree to indemnify and hold Holy Wild Ministries, Inc. harmless for all such fees and costs. . "except to the extent that they are caused by the negligence of Camp Holy Wild, its agents and employees."

have had sufficient opportunity to read this entire document. I have read and understand it and I agree to be bound by its terms.								
(Name of Child)	(Date)							
(Parent/Guardiar	Signature)	(Date)						

YOU MAY REPRODUCE THIS FORM AS NECESSARY (ONE FOR EACH PARTICIPANT)

Pricing List

A reservation deposit of \$10 per person (\$400 minimum) of expected attendance is required for confirmed reservations.

40 person minimum for groups staying on property alone. If group would like to bring less than 40 people they will still be charged starting at the 40 person minimum.

Deposits are refunded **ONLY IF cancellation is made 14 business days before camp arrival date.**

Day Retreat- \$12 per person (meals extra)
Tent Camping- \$15 per person (meals extra)
Cabin Rental: \$35 per person/per night (40 min)

Food Cost: \$8 per person/per meal

Nights	Meals	2014
1	0	\$35.00
1	1	\$43.00
1	2	\$51.00
1	3	\$59.00
1	4	\$67.00
2	3	\$94.00
2	4	\$102.00
2	5	\$110.00
2	6	\$118.00
3	7	\$161.00
3	8	\$169.00
3	9	\$177.00
4	11	\$228.00
5	14	\$287.00
6	17	\$346.00
7	20	\$405.00

The above rates include registration fee and emergency accident insurance (insurance is secondary and will pay only if no other insurance is available).

A **DAMAGE DEPOSIT** of \$350 is required for each camp and includes all facilities. Deposit is due upon arrival to camp and will be refunded if inspection reveals that no damage has occurred to buildings, grounds, or equipment.

Example of Camp Menu

_	Date	Date	Date	Date	Date	Date	Date
# ppl	50	145	205	205	205	205	
	French Toast	Muffins/Pastries	Biscuits & Gravy	Pancakes	Biscuits & Gravy	Cinnamon Rolls	
В	Sausage Patties	Scrambled Eggs	Scrambled Eggs	Sausage Patties	Scrambled Eggs	Cereal	
R	Scrambled Eggs	Smokies	Bacon	Peaches	Canadian Bacon	Fruit	NO
K		Mandarin Oranges	Tator Tots			Yogurt	CAMP
F							
Т	Coffee/Milk	Coffee/Milk	Coffee/Milk	Coffee/Milk	Coffee/Milk	Coffee/Milk	
	OJ/Apple Juice	OJ/Apple Juice	OJ/Apple Juice	OJ/Apple Juice	OJ/Apple Juice	OJ/Apple Juice	
# ppl	50	145	205	205	205	205	
	Chili & Cheese Dogs	BBQ Potatoes	Ham,Turkey,Cheese	Taco Bowls	Cheese Burgers	Chicken Strips	
L	Chips	Salad Bar	on Croissants	Lettuce, Tom, Cheese	Lettuce, Tom, Pickles	French Fries	
U	Baked Beans	Fruit	Lettuce, Tom, Pickles	Refried Beans & Rice	French Fries	Gravy Texas Toast	NO
N	Apples & Oranges	Sherbert	Chips	Jell-O	Pudding	Salad Bar	CAMP
С			Watermelon			Left over Dessert	
Н	Sweet Tea	Tea/Sweet Tea	Tea/Sweet Tea	Tea/Sweet Tea	Tea/Sweet Tea	Tea/Sweet Tea	
	Lemonade	Lemonade/Punch	Lemonade/Punch	Lemonade/Punch	Lemonade/Punch	Lemonade/Punch	
# ppl	145	205	205	205	205		
	Lasagna	Grilled Chicken	Pizza	BBQ Sausage	Pork Chops		
D	Corn	Rice	Salad Bar	Potato Salad	M. Potatoes & Gravy		
1	Garlic Toast	Green Beans	Fruit	White Bread	Black Eyed Peas	NO	NO
N	Salad Bar	Rolls	Ice Cream	Ranch Style Beans	Corn Bread	CAMP	CAMP
N	Dessert	Salad Bar		Brownies	Salad Bar		
Е					Cookies		
R	Tea/Sweet Tea	Tea/Sweet Tea	Tea/Sweet Tea	Tea/Sweet Tea	Tea/Sweet Tea		
	Lemonade	Lemonade/Punch	Lemonade/Punch	Lemonade/Punch	Lemonade/Punch		

Special Requests

^{**}Special Note: This is a sample menu and does not reflect exact menu items for your visit.**

Cabin Bed Count

Sasin Bed Count							
Cabin	Toilets	Right Side Beds	Left Side Beds	Total Beds			
4	5	18	12	30			
5	4 (2 handicapped)	20	20	40			
6	4	18	18	36			
8	6	20	20	40			
10	4	16	16	32			
11	5	16	17	33			
12	7	0	36	36			
		Total Beds = 241					

Last revised 4/10/18



